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To: Cllr Ray Hughes (Chairman)

Councillors: Haydn Bateman, Glenys Diskin, Chris Dolphin, Ian Dunbar, David Evans, Veronica Gay, Alison Halford, Cindy Hinds, Colin Legg, Brian Lloyd, Richard Lloyd, Nancy Matthews, Ann Minshull and Paul Shotton

13 July 2016

Dear Councillor

You are invited to attend a meeting of the Environment Overview & Scrutiny Committee which will be held at 2.00 pm on Tuesday, 19th July, 2016 in the Delyn Committee Room, County Hall, Mold CH7 6NA to consider the following items

A G E N D A

1 APOLOGIES

Purpose: To receive any apologies.

2 DECLARATIONS OF INTEREST (INCLUDING WHIPPING DECLARATIONS)

Purpose: To receive any Declarations and advise Members accordingly.

3 MINUTES (Pages 3 - 10)

Purpose: To confirm as a correct record the minutes of the meeting held on 15 June 2016.

4 COUNCIL FUND REVENUE BUDGET 2017/18 (Pages 11 - 26)

Report of Chief Officer (Planning and Environment) and Chief Officer (Streetscene and Transportation) enclosed. Portfolio of the Deputy Leader and Cabinet Member for Environment, and the Cabinet Member for Waste Strategy, Public Protection and Leisure.

Purpose: To update the Committee on the financial forecast for the 2017/18 financial year.

5 **REVIEW OF THE HOUSEHOLD RECYCLING CENTRE PROVISION** (Pages 27 - 32)

Report of Chief Officer (Streetscene and Transportation) enclosed. Portfolio of the Cabinet Member for Waste Strategy, Public Protection and Leisure.

Purpose: To consider the revised waste Collection Policy.

6 **PERFORMANCE REPORT 2015/16** (Pages 33 - 42)

Report of Environment Overview & Scrutiny Facilitator enclosed. Portfolio of the Cabinet Member for Corporate Management.

Purpose: To provide analysis of the Council's progress towards national indicators set by the Welsh Government.

7 **IMPROVEMENT PLAN 2015/16 YEAR-END PROGRESS** (Pages 43 - 58)

Report of Environment Overview & Scrutiny Facilitator enclosed. Portfolio of the Cabinet Member for Corporate Management.

Purpose: To enable Members to fulfil their scrutiny role in relation to performance monitoring.

8 **FORWARD WORK PROGRAMME** (Pages 59 - 66)

Report of Environment Overview & Scrutiny Facilitator enclosed.

Purpose: To consider the Forward Work Programme of the Environment Overview & Scrutiny Committee.

Yours faithfully



Peter Evans
Democracy & Governance Manager

ENVIRONMENT OVERVIEW & SCRUTINY COMMITTEE **15 JUNE 2016**

Minutes of the meeting of the Environment Overview & Scrutiny Committee of Flintshire County Council held in the Clwyd Committee Room, County Hall, Mold on Wednesday, 15 June 2016

PRESENT: Councillor Ray Hughes (Chairman)

Councillors: Haydn Bateman, Chris Dolphin, David Evans, Veronica Gay, Brian Lloyd, Richard Lloyd, Nancy Matthews, Ann Minshull and Paul Shotton

SUBSTITUTES: Councillors: Mike Lowe (for Glenys Diskin), Mike Peers (for Colin Legg) and David Wisinger (for Ian Dunbar)

APOLOGY: Councillor Alison Halford

CONTRIBUTORS: Councillor Bernie Attridge, Deputy Leader and Cabinet Member for Environment; Councillor Derek Butler, Cabinet Member for Economic Development; Councillor Kevin Jones, Cabinet Member for Waste Strategy, Public Protection & Leisure; Chief Officer (Streetscene & Transportation); and Waste & Ancillary Services Manager

Chief Executive (for minute number 15)

Chief Officer (Planning & Environment) and Mr. Howard Sutcliffe, Clwydian Range & Dee Valley AONB Officer (for minute number 16)

IN ATTENDANCE: Housing and Learning Overview & Scrutiny Facilitator and Committee Officer

12. VARIATION IN ORDER OF BUSINESS

The Chairman indicated that Agenda Item 6 'Update on North Wales Waste Project' would be brought forward to enable the Chief Executive to provide a verbal update. The remainder of the items would be considered in the order shown on the agenda.

13. DECLARATIONS OF INTEREST (INCLUDING WHIPPING DECLARATIONS)

There were no declarations of interest.

14. MINUTES

The minutes of the meeting held on 11 May 2016 were submitted.

Accuracy

Councillor Paul Shotton asked that the minutes be amended to reflect his attendance.

Minute number 6: Review of Waste Collection Policy

Councillor Richard Lloyd said that issues he had raised had not been included in the minutes. He had commented positively on the running of the Buckley household recycling centre. He had also proposed that the Sandycroft site allow vans with licences to which he had received a positive response from the Chief Officer and Cabinet Member.

Councillor Paul Shotton said that he had commented that the proposal by Councillor David Evans was dependent on funding from Welsh Government.

In recalling these comments, Councillor Kevin Jones gave assurance that they had been taken on board, with the addition that the proposal was subject to identifying a suitable site as well as funding.

Councillor David Evans referred to his proposal for a super site and had suggested that this accommodate vans with licences, following the point raised by Councillor Lloyd.

Councillor Mike Peers had raised various points and felt it was important that they be minuted. These involved capacity issues with the skips at the Buckley site and the evidence which had been put forward to indicate that recycling was not being fully promoted. In relation to Councillor Evans' proposal for a supersite to serve Flint and Connah's Quay, he pointed out that Oakenholt had specifically been mentioned and that the resolution should have made reference to options for additional super sites at Brookhill and Oakenholt.

Minute number 7: Environment Enforcement Arrangements

Councillor Richard Lloyd had requested that consultation took place with all local Members in addition to Town and Community Councils. He added that he had welcomed the proposals which he felt could have been introduced at an earlier stage as this would have removed the need for the Dog DNA scheme.

Matters Arising

Minute number 6: Review of Waste Collection Policy

As a further update, Councillor Kevin Jones circulated a statement detailing progress since discussion by the Committee on the Welsh Government (WG) commissioned review report on the Council's Household Recycling Centres. The WG recommendation for its optimum solution for site provision in Flintshire had been deemed unacceptable to the Council, resulting in alternative proposals put forward within the general ethos of WG requirements. Following lengthy negotiations, it was reported that WG was minded to support this option by providing additional funding to enable the development of Mold and Buckley sites similar to that at Sandycroft. Both sites would need to be temporarily closed to allow redevelopment, subject to Cabinet approval. Until suitable land could be identified in an appropriate location for a combined facility, operations in Flint and Connah's Quay would continue. A progress report was scheduled for the next meeting of the Committee.

RESOLVED:

That, subject to the amendments, the minutes be approved as a correct record and signed by the Chairman.

15. UPDATE ON NORTH WALES WASTE PROJECT

The Chief Executive reminded Members of the background to the regional partnership project involving the five Councils overseen by the Joint Committee. Following Welsh Government approval of the final business case, the five Authorities would receive a 25% subsidy of around £140m over the 25 year life of the project. Negotiations with Wheelabrator were expected to be finalised at the end of July, followed by financial closing and contract sign-off by early Autumn. Operations were due to start in 2018/19 as projected and there was no expectation for an increase in the gate fee.

In response to a question from Councillor Kevin Jones, the Chief Executive explained the need for borrowing and for potential variations in the gate fee if there were changes to the exchange rate. However, the economic forecast indicated that the partnership would still benefit should there be a temporary change in the exchange rate.

RESOLVED:

That the update be noted.

16. PROGRESS REPORT ON THE CLWYDIAN RANGE AND DEE VALLEY AREA OF OUTSTANDING NATURAL BEAUTY

The Chief Officer (Planning & Environment) introduced Mr. Howard Sutcliffe, Clwydian Range & Dee Valley AONB Officer, and invited him to present the report on the work of the AONB since the introduction of new governance arrangements.

Mr. Sutcliffe highlighted the important relationship between the councils and the workings of the AONB and welcomed continued work with Flintshire into the future. In explaining the involvement of each council on the Joint Committee and the AONB partnership, he thanked those Members for their support and referred to work underway to finalise the strategic management plan. Information was shared on a range of activities being carried out, as set out in the report, which demonstrated the importance of the AONB in the local landscape. Amongst these was the Young Ranger programme where an ex-pupil of Mold Alun School was undertaking seasonal work as a trainee Warden. It was explained that the Welsh Government gave £55K to each AONB to spend on projects. This project fund was called the Sustainable Development Fund and any organisation with a project related to the AONB could bid into the fund.

Councillor David Evans asked whether consultation had taken place prior to the path resurfacing in Nercwys forest due to complaints from horse riders. Mr. Sutcliffe explained that Natural Resources Wales (NRW) resurfaced the forest

paths to accommodate larger excavation vehicles and that other paths were available for horses. He spoke about the need for different surfaces for different users and said that any comments raised by members of the public would be taken on board.

In respect of Loggerheads, Councillor Brian Lloyd asked if parking provision could be improved, particularly during peak times such as weekends. Whilst Mr. Sutcliffe was in agreement, he pointed out that changes to Special Areas of Conservation required approval. Although work was due to start over the Summer to convert nearby land into additional parking, this would not be enough to cope with demand at peak times. The approach was to encourage visitors during other periods and discussions had been held with the Trunk Road Agency to consider other options to address the problem. In response to a suggestion from the Chairman on potential use of land near to the Colomendy education centre, Mr. Sutcliffe explained the potential impact on the condition of the land and the need to discourage people crossing the road.

Councillor Paul Shotton welcomed the update and particularly commended the Health Walk initiatives. In response to questions, Mr. Sutcliffe shared details of the volunteer programme including work by Coleg Cambria volunteers to develop rural skills. In respect of promoting local businesses such as bed & breakfast establishments, the partnership worked with the Council's Enterprise Manager on various initiatives and had introduced the AONB Badge scheme and the Clwydian Range Tourism Group to engage with local business and promote activities in the area.

Councillor Mike Peers shared the concerns on visitors' parking and suggested that a Park & Ride facility could be introduced from County Hall for peak periods. He spoke about the need to promote areas of the AONB through local libraries and for more circular walks which could publicise the facilities of local villages. Mr. Sutcliffe referred to established links with local bus services and explained that there had been insufficient demand for a Park & Ride facility, although this could be looked at again to ascertain any renewed interest. A number of circular walks had been introduced across the AONB, based on demand, with the objective of involving Town/Community Councils in promoting local villages. Promotional leaflets were available at Hawarden and Mold libraries along with wider distribution in Chester and Wirral.

The progress in AONB work and enthusiasm of the AONB officer team was welcomed by Councillor Nancy Matthews. In response to a query, Mr. Sutcliffe spoke about the introduction of livestock at Nercwys forest whilst safeguarding the welfare of animals as well as visitors.

Councillor Butler thanked Mr. Sutcliffe for his advocacy of the AONB and spoke about the aim to encourage visitors and publicise activities including the programme on cycling in the AONB.

In summarising, the Chief Officer said that Mr. Tom Woodall of the Council's Countryside Service had provided good support to the AONB partnership. He acknowledged the concerns around car parking and said that the Council was doing everything possible to promote the AONB.

The Chairman thanked Mr. Sutcliffe for his informative presentation.

RESOLVED:

That the Committee note the progress of and support the work of the AONB.

17. 12 MONTH REVIEW OF THE COUNCIL'S CAR PARKING STRATEGY

The Chief Officer (Streetscene & Transportation) presented a report on the outcome of the review of the Car Parking Strategy, a year after its approval by Cabinet. He explained the phased approach to implementing parking charges and drew attention to the summary of income levels against projections for each town, along with a number of recommended changes to the policy. He provided detailed explanation on those changes which could be accommodated in revising the policy along with the reasons why others could not, as set out in the report. The reasons for continuing with the current levels of parking charges were also indicated, and would be reviewed annually.

Councillor Ann Minshull reported that some Shotton residents had complained at being unable to park outside their homes due to others parking on the road following the introduction of yellow lines and that this was a particular problem in King George Street. She also commented on the fact that some car parks were not being used and the frustrations around the criteria for parking permits.

The Chief Officer reminded Members of the commitment to review the parking strategy on an annual basis and that any issues raised would be considered, in line with the criteria. Changes to Traffic Orders could be sought, subject to the necessary consultation. Requests for candidate sites for parking permits would be considered if brought to his attention, if sufficiently supported from residents in that area. In response to a question, he advised that seven Enforcement Officers were currently employed, however forthcoming assistance from the environmental enforcement providers would help to maximise resources.

Councillor Bernie Attridge said that previous discussion on the Strategy had made clear the potential for displacement issues along with an undertaking to review Traffic Orders where appropriate. He added that Enforcement Officers worked on a rota basis to monitor and target specific areas where parking issues were reported as well as reacting to hotspot areas.

Councillor Mike Peers thanked the Chief Officer for listening to the views of Town and Community Councils, and the Cabinet Member for ensuring that the Strategy was reviewed. He pointed out that details of parking fines had not been mentioned in the report and that he was awaiting responses to his questions on the implementation of charges at County Hall. He suggested various reasons why parking charge income levels had exceeded expectations in Buckley and asked if consideration could be given to introducing a double-ticket arrangement along with parking charges from 10am-3pm on a six month trial basis. He also asked whether there were plans to look into why parking charge income levels were lower than expected in some other areas.

The Chief Officer agreed to provide a list of parking fines for the minutes, explaining that this income was put back into the service with a proportional fee paid to Denbighshire. With regard to the proposed trial in Buckley, he agreed to include this in the report for Cabinet to consider, with no officer recommendation as the loss of income from reducing the hours of application was not sustainable, as indicated in the report. In respect of the final comment, he felt it would be unfair to review areas where income was lower than expected as there may be other circumstances over which there was no control.

In respect of County Hall, Councillor Attridge said that an announcement would shortly be made, stating that parking charges would not be introduced for employees and Council Members at this stage. A parking permit could instead be issued for an annual fee of around £12. Although parking charges at County Hall had been considered as part of the Strategy for Mold, the Cabinet Member pointed out that other Council offices such as Alltami were not included and also that many employees had been impacted by Single Status. Visitors using the County Hall car park would be subject to parking charges.

Councillor David Evans stressed the need for monitoring the County Hall car park to ensure there was sufficient capacity and prevent unauthorised parking. Councillor Attridge agreed but said that this was a corporate issue. Councillor Evans also pointed out the impact on local businesses from the removal of a loading bay at the car park in Charmleys Lane, Shotton. It was explained that the matter had been discussed with the Clerk of Shotton Town Council and that action could be taken to review the Traffic Order.

Councillor Mike Lowe asked about the approach to enforcement of dual-use parking spaces and raised concerns about the process for renewing blue badges where there was no requirement to return outdated badges. The Chief Officer said that the suggestion for dual-use spaces had been received at a late stage and would need consideration of how this could be managed, however a suggestion for separate 'parent and child' spaces seemed a more practical option. He gave assurances that fixed penalty notices were issued for vehicles failing to display blue badges and would pass on the concerns raised to the relevant section. He also agreed to pursue an update for the Committee on the management and enforcement of blue badges.

Councillor Paul Shotton felt that the need for parking charges should be acknowledged in recognition of the current period of austerity. He commented on the vibrancy of Flint, Shotton and Mold town centres and commended the use of double-tickets to benefit local businesses. He welcomed the update from the Cabinet Member on County Hall parking and sought information on parking provision at Talacre. The Chief Officer explained that significant work had been involved in reaching the current stage to extend parking spaces. This would allow the introduction of a Traffic Order during the Summer to restrict on-street parking at specific times along the main route, along with improved car park signage. The objective was to maximise the limited number of parking spaces available and to reduce the potential for congestion along the main route.

In response to a further question, the Chief Officer advised that 'Kingdom' the environmental enforcement provider would commence work with the Council at the beginning of July following a period of induction/training.

In acknowledging the aims of the Strategy, the Chairman thanked the Chief Officer for the report.

RESOLVED:

That the Committee recommend Cabinet approval of the outcome of the 12 month review of the Council's car parking strategy and proposed changes to the strategy resulting from the review.

18. FORWARD WORK PROGRAMME

In presenting the current Forward Work Programme for consideration, the Facilitator advised that the report on Household Recycling Centres would be brought to the next meeting in July. Due to the number of other items scheduled for that meeting, it was agreed that officers would liaise with the Chairman to defer some items.

Councillor David Evans requested a future report on Civil Parking Enforcement including information on rules, location hotspots and fines issued. Councillor Mike Peers asked that the report also include details of resident parking schemes. Councillor Bernie Attridge suggested that the report be brought to the September meeting to allow time for the environment enforcement company to have commenced work with the Council.

As stated earlier in the meeting, officers agreed to circulate information to Members on parking fines and would include details of fixed penalty notices together with a guidance note on civil parking.

RESOLVED:

- (a) That the Forward Work Programme be amended as necessary; and
- (b) That the Facilitator, in consultation with the Chair and Vice-Chair of the Committee, be authorised to vary the Forward Work Programme between meetings, as the need arises.

19. MEMBERS OF THE PRESS AND PUBLIC IN ATTENDANCE

There were two members of the press in attendance.

(The meeting started at 10.00 am and ended at 11.45 am)

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Chairman

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ENVIRONMENT OVERVIEW AND SCRUTINY COMMITTEE

Date of Meeting	Tuesday, 19 July 2016
Report Subject	Council Fund Revenue Budget 2017/18
Cabinet Member	Deputy Leader and Cabinet Member for Environment and Cabinet Member for Waste Strategy, Public Protection and Leisure.
Report Author	Chief Officers – Planning & Environment and Streetscene & Transportation
Type of Report	Strategic

EXECUTIVE SUMMARY

This report updates the financial forecast for the 2017/18 financial year and presents the budget pressures and proposed efficiencies for Planning & Environment and Streetscene & Transportation for 2017/18 as the third and final year of the current portfolio business planning cycle.

The original forecast for the 2017/18 financial year, the third and final year of the current MTFS, set a likely 'gap' between the total spending requirement and anticipated income of £13.7M. The 'gap' is in effect the total which has to be found in efficiencies, service cost reductions, and income growth as part of annual budget planning. This forecast has been revised at regular intervals based on more recent budget developments at a national and a local level. The latest forecast presents at this stage, a working 'gap' of £8.1M and the combined total of working corporate and service portfolio efficiency proposals at £6.3M. Cabinet has endorsed the developing portfolio business plans and corporate financial stewardship plans for early consultation with the Overview and Scrutiny Committees.

The Council has re-adopted a three part strategy of addressing the financial 'gap' each year:-

- Service Reform;
- Corporate Financial Stewardship; and
- Working with Welsh Government.

A presentation was made to Council on 14 June on the developing plans for the third part of the strategy *Working with Welsh Government*.

All Overview and Scrutiny Committees are being consulted on the development of the Council Fund Budget for 2017/18 throughout the June and July Committee cycles. The Community and Enterprise Overview and Scrutiny Committee is also being consulted on the Housing Revenue Account.

The following tables and appendices are included within the report:-

Table 1: Revised Financial Forecast for 2017/18-2018/19

Table 2: Service Portfolio's Business Plan Projections 2017/18

Table 3a and 3b: Summary of two Portfolio Cost Pressures and Proposed Efficiencies

Appendix 1 and 2 : Detailed Individual Portfolio Business Plans - Proposed Efficiencies

RECOMMENDATIONS

1	That the Environment Overview and Scrutiny Committee provides comments on the Planning & Environment and Streetscene & Transportation cost pressures and proposed efficiencies for 2017/18, and indicates its level of support for the proposals.
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REPORT DETAILS

1.00	Medium Term Financial Strategy 2016/17-2018/19
	The Revised Financial Forecast
1.01	The original forecast for the 2017/18 financial year, the third and final year of the current published MTFS, set a likely 'gap' between the total spending requirement and anticipated income of £13.7M. This forecast has been revised based on more recent budget developments at a national and a local level. Key variables within this initial forecast are the eventual local government financial settlement for 2017/18, local Council Tax levels, standard and non-standard inflation patterns, and emergent national and local cost pressures. The revised forecast as set out in Table 1 below shows a starting 'gap' between anticipated income and predicted cost pressures of £14.4m. A longer-term forecast has been added for the 2018/19 financial year to complete the three year picture.

1.02

Table 1: Revised Financial Forecast 2017/18-2018/19

	2017/18	2018/19
Expenditure	£m	£m
National Pressures	0.7	0.3
Local Pressures	6.2	1.6
Inflation	3.1	3.2
Workforce Pressures	4.1	0.7
Income		
Reduction in Revenue Support Grant	2.8	2.7
Council Tax increase	(2.5)	(2.3)
Projected Gap	14.40	6.20

Footnotes to Table 1:

1. Revenue Support Grant for 2017/18 and 2018/19 is modelled on an illustrative reduction of 1.5%
2. National and local pressures are working estimates based on latest information. The latest revision includes initial estimates of the sizeable increase in care sector costs, and insurance costs
3. Pay inflation is assumed at 1% for 2017/18 and 2018/19
4. Limited provision is made for price inflation
5. Workforce pressures include the ongoing impact of Single Status, Auto-enrolment, the Apprentice Tax Levy and the outcome of the Clwyd Pension Fund Actuarial Review
6. Council Tax is illustrated at a 3% annual increase for 2017/18 and 2018/19
7. The initial 2018/19 forecast does not include the impact of any changes in social care transition costs or the longer term impacts of the Living Wage on Council workforce costs.

1.03

Any forecast can only be predictive based on the most reliable available intelligence, and working assumptions, based on past experience. This latest forecast is subject to change through the decisions of decision-makers such as Governments, the impacts of national fiscal policies, economic trends, and changes in supply and demand markets for goods and services in a turbulent global economy. National fiscal policy is subject to change as demonstrated in the most recent budget of the Chancellor of the Exchequer and the authoritative economic forecasts of bodies such as the Office of Budget Responsibility and the Institute of Fiscal Studies; local government in Wales has not yet been given an indicative financial settlement to work with by the incoming Welsh Government; unfunded annual workforce cost pressures compound year on year; significant unfunded cost pressures continue to build in the social care sector. There is a high degree of unpredictability in planning due to external circumstances beyond the control of the Council.

Meeting the Financial Challenge

1.04

The Council has adopted an MTFs which took a principled but high risk approach to finding solutions to the unprecedented level of budget savings

	<p>to be found in 2016/17. Flintshire, as a relatively low funded council under the local government funding formula, and one faced with a funding 'gap' of up to £20M in a single year, had limited options to find solutions without Welsh Government offering some reprieve from the scale of national funding reductions (for Revenue Support Grant and specific grants) first forecast. The Council adopted a three part strategy of:-</p> <ul style="list-style-type: none"> • Service Reform; • Corporate Financial Stewardship; and • Working with Welsh Government.
1.05	<p>Without some reprieve over the level of national funding reductions the Council would have faced a position of having to withdraw key services (such as economic development and business support), closing local facilities some of which were at a mid-point of transition to alternative delivery models (such as leisure centres) and reducing funding support to mandatory services (such as education and social services). Such decisions would not only have been unsupportable by councillors and local communities alike but would have compromised the achievement of the Council's Improvement Priorities. Such funding reductions could possibly have undermined the ability of the Council to meet its mandatory duties in full. The Council was eventually able to set a balanced budget for 2016/17 through following this three part strategy, and with a higher level of risk-taking than in previous years. As is shown in this report support will be needed from Welsh Government for Flintshire in 2017/18 due to the size of the working gap between the forecast financial 'gap' and the combined total of corporate and service portfolio efficiency proposals. Other councils will be in a similar position particularly those with low funding per capita under the current Local Government Funding Formula.</p>
1.06	<p>Cabinet has since readopted this three part strategy. This will involve:-</p> <ul style="list-style-type: none"> • continuing to reduce costs and increase income through service reform as a central theme of the service portfolio business plans; • continuing to control and reduce corporate costs through careful planning and stewardship; and • working with Welsh Government to maintain sufficient levels of national funding for local government and for Flintshire, reforming the local government funding system to give councils greater financial freedom and flexibility, and properly funding nationally set policies for services and welfare benefits which councils have to administer. A presentation was made to Council on 14 June on this ongoing work as part of the response to the report and recommendations of the Independent Commission on Local Government Finance in Wales.
2.00	Portfolio Business Planning
	Service Portfolio Business Plans
2.01	<p>The service portfolio business plans have been developed with options for the period 2015/16-2017/18. Based on current work there are supportable options with potential for a further round of annualised efficiencies, service cost reductions and income growth in the region of £6.3M as shown in</p>

Table 2 below. The total value of these proposals has reduced by £1.6M since the report made to Committee in April. This is a result of a detailed review of a challenge process on the acceptability and the workability of proposals, and their likely efficiency yield, and also through early engagement with Overview and Scrutiny Committees on specific service change options.

2.02

Table 2: Service Portfolio Business Plan Projections 2017/18

	2016/17	2017/18
Portfolio	£m	£m
Planning & Environment	0.413	0.205
Street-scene & Transportation	2.158	1.900
Social Care	0.838	0.690
Education & Youth	0.710	0.873
Organisational Change	1.272	0.943
Community & Enterprise	1.509	0.807
Corporate Services	0.855	0.903
Total	7.755	6.321

Footnotes to Table 2:

1. 2016/17, column shows approved budgeted efficiencies
2. 2016/17 efficiencies are budgeted as approved by Council. These are subject to in-year variation which will be reported as part of in year monitoring
3. The projected efficiencies for 2017/18 are subject to ongoing review and refinement

2.03

The majority of budget reductions continue to be made through organisational change, overhead and workforce cost reduction, and service modernisation and productivity. The ongoing service changes where there are impacts for the public, and consultation and engagement will be needed include:-

- the programme of school modernisation and reviews of primary and secondary provision;
- the school funding formula and levels of annual funding;
- changes to social care models; cost recovery through charging and partnership contributions; entitlement and non-statutory service provision;
- changes to the waste collection policy including the review of household recycling centre provision and side waste enforcement;
- reviewing subsidised transport routes to be replaced by local Community Transport arrangements;

	<ul style="list-style-type: none"> • reviewing transport entitlement and operational policies e.g. school transport; • charging and cost recovery for services; and • the minimum service provision and the possible 'core service offer' to local communities which could be supplemented by local community action and local income e.g. through town and community council contributions.
2.04	The business plan proposals are being shared with Overview and Scrutiny Committees for consultation through June and July. The proposals, both those which are internalised and have no direct impact on the public and those which affect service provision and do impact on the public will be shared in full with Committees for consultation. The latter only will be presented for public consultation.
2.05	As in previous years there will be risk to the achievement of proposed budget efficiencies, either because certain proposals prove to be unacceptable to the Council or the public in their recommended form or because of complexities in their practical implementation. The scope to achieve savings through collaboration with neighbouring councils is limited during a period of uncertainty over the probability of a reorganisation of local government. These limitations are both political and practical. Some of the business plans include pragmatic and beneficial service integration proposals for which support cannot be realised with neighbouring councils. This is a limiting factor beyond the control of Flintshire.
2.06	The portfolio business plans will continue to be reviewed and developed for future years including 2018/19 as the third and final year of the current MTFS period. The options for identifying further savings at this level, beyond 2017/18, are very limited. The scope for further savings through organisational change, efficiency, and charging within current legislative and national policy limitations, is reducing year on year.
	Planning & Environment and Streetscene & Transportation Business Plan
2.07	The detailed proposals for the Portfolios are set out in Appendix 1 and 2 and these are summarised in Table 3 below alongside the service cost pressures.

2.08

Table 3a: Summary of Environment Cost Pressures

	2017/18
Reducing Cost Pressures	£m
Environment & Sustainable Development (ESD) Grant	-0.221
Total Environment Cost Pressures	-0.221

Footnotes to Table 3a

This is a previous one-off cost pressure being taken back and so is a reduction on the overall base budget, on the basis that Household Recycling Centre efficiencies will have been maximised by the point in time.

Table 3b: Summary of Environment Efficiencies

	2017/18
Planning & Environment Efficiencies	£m
Staffing & Management Restructure	0.125
Self Financing (income increases)	0.030
Increased Planning Fee income	0.050
	0.205
Streetscene & Transportation Efficiencies	
Operational productivity improvements	0.400
Integrated Transport Unit – Operational Changes	0.300
Integrated Transport Unit – Corporate Pool Car System introduction (Corporate saving delivered by service)	0.350
Staff Structure changes (full year effect)	0.075
Develop Energy Production at former landfill sites	0.100
Rationalise Household Recycling Centres (HRCs)	0.200
Construction of Waste Handling Facility in Greenfield	0.050
Introduce Enforcement of Side Waste	0.075
Review Subsidised Bus Routes	0.350
	1.900

2.09

The Planning & Environment Business Plan.

The portfolio provides predominately mandatory, customer-focussed services across a wide range of regulatory functions. The portfolio was created in 2014 by the merger of the old Planning and Public Protection services plus the inclusion of the following functions: Greenfield Valley; drainage and flood risk; energy conservation; highways development control and rights of way. The bulk of the services are delivered “in-house”, with collaborative opportunities taken where possible (e.g. the regional mineral and waste planning service) and with an increased focus on the commercial aspects of service delivery and the reduction of costs. For example, licensing and pest control services have developed a three year plan to make them self-financing.

2.10

Resilience and Efficiency within Planning & Environment

Between 2011 and 2015, savings of £0.914m were generated from the existing service areas of Planning and Public Protection. A large part of this (£0.465m) was generated by the Value for Money exercise in 2014/15 which benchmarked the Services’ costs and performance against other Local Authorities and put an efficiency programme in place.

	<p>The three year Business Plan for Planning and Environment seeks to recover another 27.6% from the original 2014/15 budget of £5.645m. The majority of that figure (£0.941m) was recovered in Year 1 (2015/16) when savings were drawn from a Management Review (Head of Service, Service Manager and Team Leader levels) for the newly created portfolio. Service Reviews across the portfolio also brought forward significant savings in Year 1 and the staffing structure now follows the Council’s principles with respect to spans of control.</p> <p>In year 1 savings were generated from the closure of the Neighbourhood Warden’s Greenfield facility and the removal of the out of hours dog service. In total, these recovered costs of £0.024m. Continuing on the theme of cost saving, our use of newspaper advertising was reduced by £0.020 over two years and a further £0.040m in business process efficiencies in years 2 and 3 with a further £0.020 to be recovered in Year 3.</p> <p>The Portfolio has forecast and recovered increased levels of income from the pre-application service (which the Portfolio introduced before Welsh Government made it mandatory); planning fee income (both in terms of the increase in fees set by Welsh Government and the demand for new development as the economy recovered) and the introduction of new charging categories for planning fees by Welsh Government. Planning fees and pre-application fee income are forecast to increase again in 2017/18 and will need to be closely monitored in light of recent economic in the aftermath of the “Brexit” decision.</p> <p>Given the scale of savings recovered from within the portfolio since 2011, a position is being reached whereby any further cuts will begin to have a serious impact on service provision, its ability to perform against national Key Performance indicators and the portfolio’s ability to support and deliver on key priorities within the Council’s Improvement Plan.</p>
2.11	<p>The Streetscene and Transportation Business Plan.</p> <p>The service provides essential frontline operational services, the majority of which are mandatory (Highway maintenance, waste collections etc.) with the remainder of the services provided, well appreciated and valued by the residents and visitors to the County (grass cutting, litter collections etc.). The service has considered both an outsourced and “employee mutual” option for future delivery and is currently pursuing the “in-house” option, ensuring the service provides excellent value for money and delivers the service in the most cost effective manner possible for the Council.</p>
2.12	<p>Resilience and Efficiency within Streetscene and Transportation</p> <p>Since the introduction of Streetscene in 2011, total savings of £11.9m per year will have been realised (assuming the efficiencies in the three year Business Plan are fully achieved) and the service now provides a 24/7 service, operating over 365 days a year and now collects domestic waste over 7 days a week, reducing the number waste vehicles required by 40%. An external and independent national diagnostic consultant completed a full diagnostic review of operations and compared the service against other commercialised and “in-house” models. The outcome showed the service in a largely positive position, with some addition productivity improvements</p>

	<p>required in the operational area. These improvements form part of the 2017-18 business planning proposals and work is on-going with the workforce and Trade Unions to introduce the required changes.</p> <p>There is a limit to the level of savings that can be achieved within the service without impacting directly on service provision. Given the interaction and reliance between the services, further reductions beyond this tipping point will directly impact on service delivery across a wide range of Streetscene and Transportation services.</p>
2.13	<p>Given that all portfolios have been expected to fundamentally review their priorities, operations, efficiency and cost within the three year business planning process, the Council has become acutely aware of the risks of change proposals, the public acceptability of major change, and the impacts on maintaining services which are sustainable and resilient. In support of the business plans, and as evidence for our case for the need for national funding support and relief as a 'low funded council', each portfolio is producing an evidential resilience statement and an efficiency statement as twin documents.</p>
2.14	<p>The resilience statements will cover the risks to Council priorities, mandatory duties, service quality and service sustainability should the Council have no option but to go beyond the efficiency targets within its current portfolio business plans. The efficiency statements will demonstrate the actual and comparative cost bases of services and their value for money.</p>
2.15	<p>The resilience and efficiency statements for the Specific portfolio will be presented to the Committee at either its July or September meeting.</p>

3.00 RESOURCE IMPLICATIONS

3.01	<p>The resource implications of financial are significant. The Medium Term Financial Strategy will continue to carry many risks. Careful risk assessment in planning and decision-making will continue to be a central feature of review and debate.</p>
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4.00 CONSULTATIONS REQUIRED / CARRIED OUT

4.01	<p>Consultation with Group Leaders, Overview and Scrutiny Committees, external partners, external advisors and representative bodies, and eventually the communities of Flintshire will follow. The strategic approach advocated for the MTFs builds on the current approach which had majority member and public support in planning the 2016/17 annual budget.</p>
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5.00 RISK MANAGEMENT

5.01	<p>All parts of the financial forecast, and all budget solutions, are risk assessed stage by stage. An overall risk assessment and risk management statement</p>
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	will be produced both for the revised MTFS and the draft annual budget for 2017/18. The appendix which sets out the specific portfolio business plan proposals for the corporate services includes commentary on risk.
6.00	APPENDICES
6.01	Appendix 1: Detailed Planning & Environment Business Plan Proposed Efficiencies
6.02	Appendix 2: Detailed Streetscene and Transportation Business Plan Proposed Efficiencies

7.00	LIST OF ACCESSIBLE BACKGROUND DOCUMENTS
7.01	<p>MTFS Parts 1 and 2 http://www.flintshire.gov.uk/en/PDFFiles/Medium-Term-Financial-Strategy/Medium-Term-Financial-Strategy-Part-1.pdf</p> <p>http://www.flintshire.gov.uk/en/PDFFiles/Medium-Term-Financial-Strategy/Medium-Term-Financial-Strategy-Part-2-September-2015.pdf</p> <p>2016/17 Council Fund Budget Report http://cyfarfodyddpwyllgor.siryfflint.gov.uk/documents/g3508/Public%20reports%20pack%2016th-Feb-2016%2014.00%20Flintshire%20County%20Council.pdf?T=10&LLL=undefined</p> <p>MTFS Cabinet Report, April 2016 http://cyfarfodyddpwyllgor.siryfflint.gov.uk/documents/g3574/Public%20reports%20pack%2019th-Apr-2016%2009.30%20Cabinet.pdf?T=10&LLL=undefined</p> <p>Contact Officers: Andrew Farrow and Stephen O Jones Telephone: 01352 703201 / 704700 E-mail: Andrew.Farrow@flintshire.gov.uk Stephen.O.Jones@flintshire.gov.uk</p>

8.00	GLOSSARY OF TERMS
8.01	<p>Medium Term Financial Strategy (MTFS): a written strategy which gives a forecast of the financial resources which will be available to a Council for a given period, and sets out plans for how best to deploy those resources to meet its priorities, duties and obligations.</p> <p>Revenue Support Grant: the annual amount of money the Council receives from Welsh Government to fund what it does alongside the Council Tax and other income the Council raises locally. Councils can decide how to use this grant across services although their freedom to allocate according to local choice can be limited by guidelines set by Government.</p>

Specific Grants: An award of funding from a grant provider (e.g. Welsh Government) which must be used for a pre-defined purpose.

Office of Budget Responsibility: created in 2010 to provide independent and authoritative analysis of the UK public finances.

Institute of Fiscal Studies: formed in 1969 and established as an independent research institute with the principal aim of informing public debate on economics in order to promote the development of effective fiscal policy.

Independent Commission on Local Government Finance in Wales: established to examine how local government funding can be made more sustainable with a view to providing specific recommendations for improvement and reform.

Welsh Local Government Association: the representative body for unitary councils, fire and rescue authorities and national parks authorities in Wales.

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Business Planning Efficiencies for Planning and Environment Portfolio

No	Specific 2016/17 Proposals and 2017/18 Options	Type	17-18 Outline OPTIONS £m	17-18 MANDATORY duties	17-18 RISK status of ACCEPTABILITY and DELIVERABILITY	Categorisation of financial robustness	Explanation
1	Staffing - management restructure	Structural Review	0.125	The mandatory duties to provide a planning service is not compromised by this efficiency		1	These savings would ideally be delivered through collaboration although further options are being explored to deliver this saving. In 17/18 this relates to a reduction in Service Managers.
4 & 5	Self financing for Public Protection Services - Animal & Pest Control - Licencing Charging	Income Generation	0.030	The mandatory duties to provide these services is not compromised by this efficiency		2	Incremental fee increases over the three year period will ensure that the animal and pest control function can at least operate on a self-financing basis. Proposed fees reflect favourably against neighbouring authorities and the private sector.
8	Increase in planning fees (15% WG increase) and applications	Income Generation	0.015	The mandatory duties to provide these services is not compromised by this efficiency		2	Planning (Wales) Bill introduced a 15% increase from 01/10/15 on all planning application fees.
9	Increase in number of planning applications	Income Generation	0.035	The mandatory duties to provide these services is not compromised by this efficiency		2	Estimated increase in the volume of planning applications as the economy continues to recover.
TOTAL			0.205				

CATEGORISATION KEY	Count Number	Total 17-18
1 = Fully Costed and Safe - Very detailed costings/modelling undertaken and the accuracy can be relied upon not to change significantly	4	0.125
2= Reasonably costed will need refining - The level of detail behind the costings/modelling is reasonable although further work will be required to ensure robustness and to deal with any changes in circumstances e.g. market conditions.	5	0.080
3= High level costing requires detailed further modelling - The figures are included at a high level with uncertainty around some of the significant detail e.g. further work required to develop a specific proposal such as rationalising services/buildings.	0	0.000
Total		0.205

Business Plan Efficiencies for Streetscene and Transportation Portfolio

No	Specific 2016/17 Proposals and 2017/18 Options	Type	17-18 Revised OPTIONS £m	17-18 MANDATORY duties	17-18 RISK status of ACCEPTABILITY and DELIVERABILITY	Categorisation of financial robustness
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ALTERNATIVE SERVICE DELIVERY MODELS

2	Transfer all operation front line services to a mutual	ADM	0.400			3
Totals			0.400			

CHANGES TO STAFFING AND CONTRACTUAL ARRANGEMENTS WITHIN THE EXISTING MODEL

	Operational Changes linked to ITU		0.300	NM		2
	Pool Cars replacing former ECU allowance		0.350	NM		2
5	Shared Specialist Plant with neighbouring authority	Collaboration		NM		2
6	Staffing Structure following Organisation Design review	Structural Review	0.075	NM		1
Totals			0.725			

REVIEW OF STANDARDS AND OPERATING ARRANGEMENTS WITHIN WASTE

1	Develop energy production at landfill	Income Generation	0.100	NM		3
2	Rationalise Household Recycling Centres provision and provide the service through a performance based contract which would include bulky collections.	Service Reduction	0.200	NM		3
15	Construction of a waste handling and biomass production facility at Greenfield	Service Reduction	0.050	NM		2

7 (other)	Introduce enforcement of side waste	Income Generation	0.075			3
	Totals		0.425			

REVIEW OF STANDARDS AND OPERATING ARRANGEMENTS WITHIN TRANSPORT AND TRANSPORTATION

6	Review subsidised bus routes	Service Reduction	0.350	NM	Public opposition to the proposals	3
	Totals		0.350			

1.900

Revised

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ENVIRONMENT OVERVIEW AND SCRUTINY COMMITTEE

Date of Meeting	Tuesday 19 July 2016
Report Subject	Review of the Household Recycling Centre Provision
Cabinet Member	Cabinet Member for Waste and Public Protection
Report Author	Chief Officer, Streetscene & Transportation
Type of Report	Strategic & Operational

EXECUTIVE SUMMARY

Following publication of the Welsh Government (WG) review and subsequent report on the Council's Household Recycling Centres (HRC) provision, the Environment Overview and Scrutiny Committee were invited to consider the report and the future provision of HRC sites in the County at the meeting on 11 May.

The WG study concluded that the Council's HRC provision (in terms of the number of sites) was greater than was necessary and that the facilities offered at each site did not match the minimum requirements for the high quality sites, which regularly achieve high levels of recycling elsewhere in the Country. It recommended that the optimum solution for a County of the size and demographic features of Flintshire would be just three HRC sites, with each site offering good access and excellent recycling facilities to users.

At the meeting, the Scrutiny Committee challenged the findings of the review and the report has since been the subject of considerable public and media interest. In response, the Cabinet Member for Waste agreed that consideration would be given to other and more supportable options, including an option for two additional large or 'super sites' to supplement the two existing facilities at Sandycroft and Greenfield. The facilities would potentially be located in the Flint/Connah's Quay area and the Buckley/Mold area however this would be subject to the Council being able to identify suitable sites at these locations.

This report provides Scrutiny with details of the progress made in identifying suitable sites.

RECOMMENDATIONS

1	That Scrutiny notes the progress made to review the HRC provision and request a full report on the preferred location and individual site layouts be provided to the October Committee meeting.
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REPORT DETAILS

1.00	EXPLAINING THE BACKGROUND OF THE REVIEW
1.01	Approximately 30% of the total domestic waste currently produced in Flintshire is deposited at the HRC sites and the average recycling rate achieved at the sites is just approximately 70%. This is due to the lack of facilities and space at the sites to offer the full range of recycling containers for residents to recycle their waste.
1.02	Welsh Government have recently completed a review of the Council's waste service, which included a review of the Council's HRC provision. The study concluded that the Council's HRC provision was greater than necessary (in terms of the number of sites provided) and that the facilities offered at each site did not match the minimum requirements for the high quality sites, which achieved high levels of recycling elsewhere in the Country.
1.03	<p>The WG study considered the optimum configuration and location of sites in the County and considered a number of factors, before making a recommendation on the number of sites that should remain after their review. The factors included:</p> <ul style="list-style-type: none">• Percentage of residents within a 20 minute drive of the sites• Development potential of the site to meet the requirements of a high quality and high performing site <p>The report finally recommended just three sites at Nercwys, Greenfield and Sandycroft with the WG indicating that capital funding would be available to bring the Nercwys site up to the high standard of the other two facilities.</p>
1.04	<p>It was clear from feedback to the report that residents and elected members valued a more localised HRC provision and at the request of both the Cabinet Member and the Council Leader, officers were asked to provide other options which balanced both the expectations of communities and the need for the Council to achieve higher levels of recycling performance, to meet very challenging WG statutory recycling targets.</p> <p>The expected outcome was a solution which would provide customers with modern local facilities to recycle their waste with reduced waiting times and improved safety arrangements.</p>

1.05	<p>Suitable land in the Mold/Buckley area has not been identified and as an alternative option to the single "super site", officers from the waste service are exploring options to improve the current facilities in Buckley and Mold, along similar lines to the new facility in Sandycroft.</p> <p>This would include:-</p> <ul style="list-style-type: none"> • Clear separation of operational and service user areas – removing the requirement to close the site when skips are emptied. • Easy step free access to skips • Clear entrance and exits and good traffic management arrangements
1.06	<p>Options to replace the existing Flint and Connah's Quay sites with a single facility, also with similar characteristics to the Sandycroft facility are being progressed, with a number of potential sites being considered and discussions with land owners (regarding possible land purchases) currently on-going. Until such time as we are able to provide a satisfactory solution in this area, the existing facilities in Connah's Quay and Flint will continue to operate in their current format.</p>
1.07	<p>Such a set of locally based solutions would balance the twin objectives of meeting the needs of communities whilst driving up recycling performance towards the recycling targets. Positive discussions are continuing with WG regarding the provision of capital grant to develop the network of local sites and the Council have received notification that funding will be made available to develop the Mold and Buckley sites to the same high standard as the existing facility in Sandycroft. Further discussions will now take place to seek WG support for funding for the full proposal.</p>
1.08	<p>All of the proposals will be brought to a conclusion in readiness for a final report to Scrutiny in October 2016. The report will</p> <ol style="list-style-type: none"> 1. Provide details of the revised layouts at the Nercwys and Buckley facilities 2. Provide details of the preferred location of the replacement facility for Flint and Connah's Quay. 3. Provide estimate construction/remodelling costs for each of the sites. 4. Provide details of the funding arrangements and the level of WG contribution to the project. 5. Provide Cabinet with the construction sequence and timescales for the redevelopment work. 6. Provide clarity on the expected efficiency savings, generated by the improved recycling levels, which will support the business case for the project.
1.09	<p>The original savings proposal consisted of two elements:</p> <ol style="list-style-type: none"> 1. Savings in operational costs from reduced site numbers 2. Savings from reduced landfill cost through improved recycling.

	<p>As the saving from the first element will be significantly reduced by the revised proposal, the second element will become critical if the majority of the projected Business Planning proposed saving are still to be delivered.</p> <p>The target of 90% recycling at all of the facilities is achievable and the support of all parties and a slogan of "TARGET 90%", together with a clear communications plan for launching the new proposals will be recommended within the October report.</p>
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2.00	RESOURCE IMPLICATIONS
2.01	Reduction in HRC provision and improved recycling levels will partially achieve the savings identified in the Portfolio Business Plans.
2.02	The existing operational staff employed at the sites will be deployed into other areas of the service.
2.03	Overall Recycling Performance at the Councils HRC sites was approximately 70% in 2015-16 against the proposed target of 90%. Failure to achieve the 90% target, resulted in approximately 6,000 tonnes of material being sent to landfill, rather than being recycled at a cost of £0.5m.

3.00	CONSULTATIONS REQUIRED / CARRIED OUT
3.01	A full EIA has been completed and the impact on the statutory protect groups was tested at stakeholders workshops. The assessment will be updated once the new configuration has been confirmed.

4.00	RISK MANAGEMENT
4.01	The progress of the scheme development are monitored trough the portfolio Programme Board.

5.00	APPENDICES
5.01	None

6.00	LIST OF ACCESSIBLE BACKGROUND DOCUMENTS
6.01	Contact Officer: Stephen O Jones Telephone: 01352 704700 E-mail: stephen.o.jones@flintshire.gov.uk

7.00	GLOSSARY OF TERMS
7.01	HRC – Household Recycling Centre

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ENVIRONMENT OVERVIEW & SCRUTINY COMMITTEE

Date of Meeting	Tuesday 19 th July, 2016
Report Subject	Performance Report 2015/16
Cabinet Member	Cabinet Member for Corporate Management
Report Author	Environment Overview & Scrutiny Facilitator
Type of Report	Strategic

EXECUTIVE SUMMARY

This is the first of two reports relating to the Council's performance during 2015/16. This first report provides an analysis of the Council's progress towards the national indicators that are set by Welsh Government.




Improvements against last year's trends and achievement of targets is visible for most service areas represented by national data sets. Data has yet to be externally validated; however, initial indications are positive.

The Annual Performance Report will be produced in September for Cabinet and County Council approval. All national data will have been validated by this time and the Council's comparative performance position in Wales will be known.

RECOMMENDATIONS

1	That the Committee consider the Performance Report 2015/16, highlight concerns and feedback details of any challenge to the Corporate Resources Overview & Scrutiny Committee which is responsible for the overview and monitoring of performance.
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REPORT DETAILS

1.00	ANALYSIS OF NATIONAL INDICATOR TRENDS AND ACHIEVEMENTS OF TARGETS.
1.01	The two groups of national performance indicators set nationally are collected and reported upon by each local authority; these include the National Strategic Indicators (set by Welsh Ministers) and the Public Accountability Measures. Data against these is submitted in May to the Local Government Data Unit for validation and a final set is published in September alongside comparative positions of other councils.
1.02	<p>The attached Appendix 1 provides trend analysis from last year and progress against target for the indicators relevant to the Environment Overview & Scrutiny Committee. Where a trend analysis is not shown indicates that the indicator may have changed over time and is not comparable. Similarly, where a target RAG status is not shown it is because it is not appropriate to set a target, but trends are monitored instead.</p> <p>Analysis of trend performance (2015/16 against previous years) is shown with an arrow: to indicate upward trend </p> <p>: to indicate downward trend </p> <p>: to indicate stability / no change </p> <p>Analysis of progress of performance against target is shown using the RAG (Red, Amber Green) status. This is defined as follows: -</p> <ul style="list-style-type: none"> • RED equates to a position of under-performance against target. • AMBER equates to a mid-position where targets have been missed by a set variable amount. • GREEN equates to a position of positive performance against target.
1.03	<p>Good performance has been noted in the following areas where both trend has improved and target met or exceeded:</p> <ul style="list-style-type: none"> • Display Energy Certificates within local authority buildings • Food establishments compliant with food hygiene standards • Roads in overall good condition • Fly tipping incidents cleared within 5 days • Municipal waste sent to landfill <p>Indicators where trend has not shown an improvement and/or targets have been missed significantly (i.e. RED) include the following.</p> <ul style="list-style-type: none"> • Highway cleanliness (trend) • Adults over 60 holding concessionary bus pass (trend)

	Narrative is provided in the appendix against each indicator to explain the performance over the year.
1.04	<p>Consistently good performance has been recognised in the draft Annual Improvement Report for 2014/15 produced by the Auditor General for Wales. The current draft refers to:</p> <p><i>“The Council’s performance relative to other councils in Wales improved significantly. The proportion of indicators where performance was better than the national average improved from 51 per cent in 2013-14 to 62 per cent in 2014-15 and a higher proportion of national indicators were in the top half – 60 per cent in 2014-15 compared to 54 per cent in 2013-14. Data from the National Survey for Wales reinforces this view of relative performance. The Council was one of only three councils in Wales where public perceptions about the quality of services did not deteriorate between 2013-14 and 2014-15. This moved the Council up from seventh out of 22 to second in 2014-15, for that specific aspect of the survey.”</i></p> <p>The final Annual Improvement Report will be reported to Cabinet and other relevant Committees in July.</p>
1.05	A review of the set of National Strategic Indicators (NSIs) and Public Accountability Measures (PAMs) during 2016/17 is being co-ordinated by the Welsh Local Government Association (WLGA). This is to explore options for a new performance framework for the new municipal term set within the context of the new National Wellbeing indicators.

2.00	RESOURCE IMPLICATIONS
2.01	Resources to produce the progress and trend analysis reports has reduced significantly through the use of the CAMMS system.

3.00	CONSULTATIONS REQUIRED / CARRIED OUT
3.01	<p>Overview and Scrutiny Committees have been involved in quarterly performance progress reports.</p> <p>The Audit Committee receives twice yearly Improvement Plan risk reports.</p>

4.00	RISK MANAGEMENT
4.01	Risks are one of the key elements in the Improvement plan and are reported upon quarterly.
4.02	Other performance or project risks aligned to service and business plan priorities are also captured.

	Consistency of approach for data validation continues to be a risk when comparing across other authorities. Our trend performance however can be strongly relied on showing year on year progress using our consistent approaches for data collection and validation.
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5.00	APPENDICES
5.01	Appendix 1: Performance Progress Report 2015/16 Part 1: National Strategic Indicators and Public Accountability Measures – relevant to the Environment Overview & Scrutiny Committee.

6.00	LIST OF ACCESSIBLE BACKGROUND DOCUMENTS
6.01	None. Contact Officer:- Margaret Parry-Jones Overview & Scrutiny Facilitator Telephone:- 01352 702 E-mail:- Margaret.parry-jones@flintshire.gov.uk

7.00	GLOSSARY OF TERMS
7.01	<u>National Strategic Indicators (NSIs):</u> statutory indicators set by Welsh Ministers
7.02	<u>Public Accountability Measures:</u> local authority owned measures designed to contribute to public accountability
7.03	<u>Welsh Local Government Association (WLGA):</u> represents the interests of local government and promotes local democracy in Wales. It represents the 22 local authorities in Wales and the 3 fire and rescue authorities; 3 national park authorities are associate members. The WLGA's primary purposes are to promote better local government and its reputation and to support authorities in the development of policies and priorities which will improve public services and democracy.



Performance Progress Report 2015/16

Part 1: National Strategic Indicators (NSI) and Public Accountability Measures (PAM) – Appendix 1


Flintshire County Council

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Print Date: 15-Jun-2016


Environment


KPI Title	Previous Year Actual	Actual	Performance Indicator Trend	Target	Performance RAG
CAM/037 The percentage change in the average Display Energy Certificate (DEC) score within local authority public buildings over 1,000 square metres	2	2.7	↑	2	 GREEN
<p>Lead Officer: Will Pierce - Energy Manager Reporting Officer: - Aspirational Target: 3.00 Progress Comment: This data is reported a year in arrears; this year's data will be available December 2016. The most current data shows an increase on the previous year's position. It should be noted that this is an estimate yet to be confirmed by Local Government Data Unit.</p>					


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KPI Title	Previous Year Actual	Actual	Performance Indicator Trend	Target	Performance RAG
STS/005b The percentage of highways inspected of a high or acceptable standard of cleanliness	94.43	93.19	↓	95	 AMBER
<p>Lead Officer: Barry Wilkinson - Highways Networks Manager Reporting Officer: Nic Houston - Technical Officer Aspirational Target: 95.00 Progress Comment: Due to the subjective nature of investigation at random site specific locations within the county, it is difficult to ensure targets are met and maintained. However, the last few years have shown significant improvement since 2012/13 when performance was 76%.</p>					


KPI Title	Previous Year Actual	Actual	Performance Indicator Trend	Target	Performance RAG
STS/006 The percentage of reported fly tipping incidents cleared within 5 working days	97.7	97.79	↑	95	 GREEN
<p>Lead Officer: Barry Wilkinson - Highways Networks Manager Reporting Officer: Mark Middleton - Streetscene Operations Manager South & Structures Aspirational Target: 100.00 Progress Comment: The target has been exceeded and improvement demonstrated since last year.</p>					


KPI Title	Previous Year Actual	Actual	Performance Indicator Trend	Target	Performance RAG
IP7.1.1M02 (THS/012) - The percentage of principal (A) roads, non-principal (B) roads and non-principal (C) roads that are in overall poor condition	4.48	4.02	↑	7	 GREEN
<p>Lead Officer: Barry Wilkinson - Highways Networks Manager Reporting Officer: Ian Bushell - Technical and Performance Manager Aspirational Target: 8.00 Progress Comment: Scanner Surveys of the Road Condition took place between Oct 2015 and Feb 2016 and the data was made available to the Authority in April 2016. These results show a slight improvement overall on the previous years figures.</p> <p>Last Updated: 09-Jun-2016</p>					


KPI Title	Previous Year Actual	Actual	Performance Indicator Trend	Target	Performance RAG
THS/007 - The percentage of adults aged 60 or over who hold a concessionary bus pass	79.47	78.8	↓	79	 AMBER
<p>Lead Officer: Katie Wilby - Transportation and Logistics Manager Reporting Officer: - Aspirational Target: 80.00 Progress Comment: Excludes disabled pass holders and companion pass holders. The number of live passes in circulation has reduced following completion of the National Fraud Initiative (NFI) data matching exercise to identify deceased pass holders and hotlist their passes on the card management system.</p> <p>Last Updated: 15-Jun-2016</p>					


KPI Title	Previous Year Actual	Actual	Performance Indicator Trend	Target	Performance RAG
IP7.2.1M08 (WMT/009(b)) The percentage of municipal waste collected by local authorities and prepared for reuse and/or recycled, including source segregated bio wastes that are composted or treated biologically in another way	55	58.49	↑	59	
<p>Lead Officer: Harvey Mitchell - Waste and Ancillary Services Manager Reporting Officer: Danielle Richards - Area Recycling Officer Aspirational Target: 60.00 Progress Comment: In Q4, we saw an increase in the overall tonnage of waste being sent for recycling/reuse. However, the tonnage is lower than previously predicted.</p> <p>This is due to the Incinerator Bottom Ash (IBA) recovered from the residual treatment process not being recycled as anticipated. The performance for the year has improved from last year thus a reduction to landfill is achieved.</p> <p>Last Updated:</p>					

KPI Title	Previous Year Actual	Actual	Performance Indicator Trend	Target	Performance RAG
WMT/004(b) The percentage of municipal waste collected by local authorities sent to landfill	42.28	24.24	↑	20	
<p>Lead Officer: Harvey Mitchell - Waste and Ancillary Services Manager Reporting Officer: Danielle Richards - Area Recycling Officer Aspirational Target: 30.00 Progress Comment: 2015/16 has seen a further significant reduction in the total tonnage of MSW to landfill due to the implementation of a residual waste treatment contract.</p> <p>Last Updated: 14-Jun-2016</p>					

KPI Title	Previous Year Actual	Actual	Performance Indicator Trend	Target	Performance RAG
PLA/006(b) The number of additional affordable housing units provided during the year as a percentage of all additional housing units provided during the year	39.09	20.65	↓	N/A	
<p>Lead Officer: Andy Roberts - Planning Strategy Manager Reporting Officer: Andy Roberts - Planning Strategy Manager Aspirational Target: Progress Comment: Reflects a more focused approach to affordable provision and also the fluctuations in supply dependent on where housing developments are in terms of completion and when the affordable come on stream.</p> <p>Last Updated: 14-Jun-2016</p>					

KPI Title	Previous Year Actual	Actual	Performance Indicator Trend	Target	Performance RAG
PPN/009 The percentage of food establishments which are 'broadly compliant' with food hygiene standards	95.61	96.54	↑	93	
<p>Lead Officer: Sylvia Portbury - Health Protection Manager Reporting Officer: Anne Inskip - Environmental Health Officer Aspirational Target: 93.00 Progress Comment: Target exceeded. The improvement is a demonstration of the positive impact of the mandatory display of Food Hygiene ratings.</p> <p>Last Updated: 14-Jun-2016</p>					

KPI Title	Previous Year Actual	Actual	Performance Indicator Trend	Target	Performance RAG
PSR/004 The percentage of private sector dwellings that had been vacant for more than 6 months at 1 April that were returned to occupation during the year through direct action by the local authority	3.88	8.76	↑	6	 GREEN
<p>Lead Officer: Niall Waller - Enterprise and Regeneration Manager Reporting Officer: Gavin Griffith - Housing Regeneration & Strategy Manager Aspirational Target: Progress Comment: This figure comprises the total number of properties brought back in to use through direct advice and support including financial assistance via the Houses into Homes and Living Over the Shops Schemes</p> <p>Last Updated:</p>					

KPI Title	Previous Year Actual	Actual	Performance Indicator Trend	Target	Performance RAG
PSR/002 The average number of calendar days taken to deliver a Disabled Facilities Grant	328.24	307.74	↑	247	 RED
<p>Lead Officer: Niall Waller - Enterprise and Regeneration Manager Reporting Officer: Gavin Griffith - Housing Regeneration & Strategy Manager Aspirational Target: Progress Comment: This performance indicator has not met target this year at 307 days however, has shown improvement on 2014/15. There are a number of reasons why this is the case including problems around recruitment and retention of building surveyors and associated professionals. Overall satisfaction levels with the service provided is high, however it is acknowledged that timeliness of adaptations requires improvement. A small number of highly complex adaptations have also had a detrimental impact on the annual average and new procurement methods are being explored to try and speed up the process. Delivery timescales remain a challenge nationally and have recently been the subject of a further review by Welsh Government and additional resource is being made available by WG in 2016/17 in an attempt to speed up adaptations across Wales. Additional staffing will be required to meet this aim.</p> <p>Last Updated: 14-Jun-2016</p>					



ENVIRONMENT OVERVIEW & SCRUTINY COMMITTEE

Date of Meeting	Tuesday 19 th July, 2016
Report Subject	Improvement Plan 2015/16 Year-end Progress
Cabinet Member	Cabinet Member for Corporate Management
Report By	Environment Overview & Scrutiny Facilitator
Type of Report	Strategic

EXECUTIVE SUMMARY

The Improvement Plan 2015/16 was adopted by the Council in June 2015. This report presents the monitoring of progress for the fourth quarter/year end of 2015/16 focusing on the areas of under performance relevant to the Environment Overview & Scrutiny Committee.

This report is an exception based report and therefore detail focuses on the areas of under-performance.

RECOMMENDATIONS

1	That the Committee consider the Improvement Plan 2015/16 Year-end Progress Report, highlight concerns and feedback details of any challenge to the Corporate Resources Overview & Scrutiny Committee which is responsible for the overview and monitoring of performance.
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REPORT DETAILS

1.00	EXPLAINING THE IMPROVEMENT PLAN 2015/16 YEAR-END PROGRESS REPORTS
1.01	The Improvement Plan monitoring report gives an explanation of the progress being made towards the delivery of the impacts set out in the 2015/16 Improvement Plan. The narrative is supported by performance indicators and/or milestones which evidence achievement. In addition, there is an assessment of the strategic risks and the level to which they are controlled.
1.02	The detailed sub-priority reports, shown at Appendix 1, are in a new format, which has been generated from the new performance management solution, CAMMS.
1.03	<p>CAMMS has been purchased to provide benefits which include:</p> <ul style="list-style-type: none"> • efficiencies by reducing duplication and data entry; • a single version of the truth; • improved visibility and accountability for performance and programme / project management objectives; including an audit trail; and • dynamic, exception based reporting with dashboards and standard reports.
1.04	<p>Analysis of performance against the Improvement Plan measures is undertaken using the RAG (Red, Amber and Green) status. This is defined as follows:-</p> <p><u>Performance</u></p> <ul style="list-style-type: none"> • RED – equates to a position of under-performance against target. • AMBER – equates to a mid-position where improvement may have been made but performance has missed the target. • GREEN – equates to a position of positive performance against target. <p><u>Outcome</u></p> <ul style="list-style-type: none"> • RED – equates to a forecast position of under-performance against target at year end. • AMBER – equates to a forecast mid-position where improvement may have been made but performance will miss target at year end. • GREEN – equates to a forecast position of positive performance against target at year end.
1.05	There are no high level (RED) risk areas identified for the Environment Overview & Scrutiny Committee.

2.00	RESOURCE IMPLICATIONS
2.01	There are no specific financial implications for this report; however the Council's Medium Term Financial Plan is aligned to resource the priorities of the Improvement Plan.

3.00	CONSULTATIONS REQUIRED / CARRIED OUT
3.01	The Chief Officer Team and the Performance Leads from across the Authority have contributed to help shape the new approach to reporting.

4.00	RISK MANAGEMENT
4.01	Progress against the risks identified in the Improvement Plan have been reported on for quarter 4/year end and the detail is included in the report at Appendix 1 and 2.

5.00	APPENDICES
5.01	Appendix 1 – Improvement Plan 2015/16 Year-end Progress Report – Environment.

6.00	LIST OF ACCESSIBLE BACKGROUND DOCUMENTS
6.01	<p><u>Improvement Plan 2015/16</u></p> <p>http://www.flintshire.gov.uk/en/Resident/Council-and-Democracy/Improvement-Plan.aspx</p> <p>Contact Officer: Margaret Parry-Jones Overview & Scrutiny Facilitator</p> <p>Telephone: 01352 702427</p> <p>E-mail: margaret.parry-jones@flintshire.gov.uk</p>

7.00	GLOSSARY OF TERMS
7.01	Improvement Plan – the document which sets out the annual priorities of the Council. It is a requirement of the Local Government (Wales) Measure 2009 to set Improvement Objectives and publish an Improvement Plan.

7.02	<p>CAMMS – is an integrated planning, risk management and programme/project management and reporting software. It was purchased in April 2015 and work to commence implementation began in May; focusing initially on the Council’s Improvement Plan and the Portfolio of Social Services. The link below provides further information about CAMMS.</p> <p>http://cammsgroup.com/</p>
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Annual Performance Progress Report Environment

Flintshire County Council



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Print Date: 05-Jul-2016



7 Environment



Actions



ACTION	LEAD OFFICER	STATUS	START DATE	END DATE	COMPLETE %	PROGRESS RAG	OUTCOME RAG
7.1.1.1 Use available funding to support Council priorities for accessing employment, health, leisure and education	Anthony Stanford - Highways Strategy Manager	In Progress	01-Apr-2015	31-Mar-2016	25.00%	 GREEN	 GREEN
ACTION PROGRESS COMMENTS: Active Travel - preparation of consultation on track. Local Transport Fund - Final design to be agreed with Welsh Government (21.09.15) Last Updated: 18-Apr-2016							



ACTION	LEAD OFFICER	STATUS	START DATE	END DATE	COMPLETE %	PROGRESS RAG	OUTCOME RAG
7.1.1.1 Use available funding to support Council priorities for accessing employment, health, leisure and education	Anthony Stanford - Highways Strategy Manager	In Progress	01-Apr-2015	31-Mar-2016	25.00%	 GREEN	 GREEN
ACTION PROGRESS COMMENTS: Active Travel - preparation of consultation on track. Local Transport Fund - Final design to be agreed with Welsh Government (21.09.15) Last Updated: 18-Apr-2016							

ACTION	LEAD OFFICER	STATUS	START DATE	END DATE	COMPLETE %	PROGRESS RAG	OUTCOME RAG
7.1.1.2 Prioritise the Council's road infrastructure for repairs and maintenance and implement network improvement programmes	Ian Bushell - Technical and Performance Manager	Completed	01-Apr-2015	31-Mar-2016	100.00%	 GREEN	 GREEN
ACTION PROGRESS COMMENTS: On track. Last Updated: 01-Jun-2016							

ACTION	LEAD OFFICER	STATUS	START DATE	END DATE	COMPLETE %	PROGRESS RAG	OUTCOME RAG
7.1.1.3 Use available funding to support the Council's priorities to improve road safety on the County's highway network.	Anthony Stanford - Highways Strategy Manager	In Progress	01-Apr-2015	31-Mar-2016	90.00%	 GREEN	 GREEN
ACTION PROGRESS COMMENTS: Progress to date; - A548 Sealand Road / Seahill Road - Proposed Junction improvement - Design complete / start on site Mon 22nd Feb / construction period 2 weeks - A541 Pontblyddyn, Nr. Plas Teg - Introduction of Fixed Speed Camera - works complete / awaiting phone line connection to enable commissioning of camera - A548 Deeside Industrial Park - Complete Last Updated: 01-Jun-2016							

ACTION	LEAD OFFICER	STATUS	START DATE	END DATE	COMPLETE %	PROGRESS RAG	OUTCOME RAG
7.1.1.4 Develop and support community transport arrangements.	Katie Wilby - Transportation and Logistics Manager	Ongoing	01-Apr-2015	31-Mar-2016	-	 AMBER	 GREEN
ACTION PROGRESS COMMENTS: On track. April-July 2016 working with Town and Community Councils on a range of options to introduce community based transport services to replace the existing subsidised routes and reduce the impact of the bus service changes within the community. Officers visited all affected Town and Community Councils throughout March and April 2016 to inform them of the changes to the bus services and commence work on developing community transport services within their areas. workshops were held in late April 2016 with all the Town and Community Councils. To date, 15 Community Councils have expressed an interest in becoming involved in the proposed pilot schemes, which are intended to be introduced over the summer months. The next step will be to meet with these communities during June/July 2016, establish the partnerships and start setting up the pilot schemes. During July/August 2016, the intention is to arrange "drop-in" events within the local communities for the wider public, suppliers and potential service users to find out about the project and how they can become involved. Last Updated: 09-Jun-2016							



ACTION	LEAD OFFICER	STATUS	START DATE	END DATE	COMPLETE %	PROGRESS RAG	OUTCOME RAG
7.2.1.1 Agree the Local Development Plan's vision, objectives and options to accommodate growth.	Andy Roberts - Planning Strategy Manager	Completed	01-Apr-2015	31-Mar-2016	100.00%	 GREEN	 GREEN
ACTION PROGRESS COMMENTS: Publication of Local Development Plan (LDP) main issues report in quarter 1 2016 will be out to consultation. On course to achieve end date of 31/03/16. Last Updated: 02-Jun-2016							

ACTION	LEAD OFFICER	STATUS	START DATE	END DATE	COMPLETE %	PROGRESS RAG	OUTCOME RAG
7.2.1.2 Identify and develop large scale renewable energy schemes.	Will Pierce - Energy Manager	In Progress	01-Apr-2015	31-Mar-2016	95.00%	 GREEN	 GREEN

ACTION PROGRESS COMMENTS:

A number of potentially suitable sites have been identified, of which two, following a report to Cabinet were given approval to proceed to full planning applications. However, the U.K. Government have recently announced a consultation on the level of future subsidies for Solar and Wind projects, which has brought uncertainty to the likely financial returns. Consequently the business cases cannot be concluded until the outcome of the consultation is known, in a couple of months' time. All projects are therefore under review. As of the 25th November, there is still no comment from Central Government in relation to the level of future subsidies. The U.K. Government issued its Review on Feed in Tariffs and Renewable Obligation certificates on the 17th December 2015. The review has significantly reduced the subsidy/grant applicable to many renewable systems, but may still be financially and sustainably viable for specific sites, especially where a suitable grid connection already exists. Further evaluation/analysis of the recent tender returns, for the proposed solar farms at Brookhill and Standard land fill sites in Buckley, is now required . Following a detailed business case and report, Cabinet gave their approval for the two Landfill site schemes to proceed. Lark Energy have been appointed as the approved contractors to develop the two Solar farms. Final designs and contracts are now being developed. Both sites have been "pre accredited" with Ofgem, who have given a final completion date of the 3rd October 2016, at which point both solar farms must be operational, or the agreed Feed in tariff payments will be withdrawn.

Last Updated: 18-Apr-2016


ACTION	LEAD OFFICER	STATUS	START DATE	END DATE	COMPLETE %	PROGRESS RAG	OUTCOME RAG
7.2.1.3 Minimise waste sent to landfill and maximise opportunities for energy generation from waste.	Harvey Mitchell - Waste and Ancillary Services Manager	Completed	01-Apr-2015	31-Mar-2016	100.00%	 GREEN	 GREEN


ACTION PROGRESS COMMENTS:


Cessation of trade waste collections will result in overall waste arising sent to landfill. Recruitment of HRC site specific staff and the introduction of bag splitting at all HRC's being implemented during August should result in waste being diverted from landfill. Waste disposal contract awarded to treatment outlet from October 2016 Residual waste is now sent for treatment which is used for energy recovery from the waste.


Last Updated: 11-Feb-2016


Performance Indicators


KPI Title	Previous Year Actual	Actual	Performance Indicator Trend	Target	Performance RAG
IP7.1.1M01 Successful delivery of WG funded schemes / feasibility studies funding through the Local Transport Fund	100	100	↔	100	 GREEN
<p>Lead Officer: Barry Wilkinson - Highways Networks Manager Reporting Officer: Anthony Stanford - Highways Strategy Manager Aspirational Target: Progress Comment: LTF Grant funding allocated and spent prior to end of March. Full works scheme completion planned for Late May.</p> <p>Last Updated: 09-Jun-2016</p>					


KPI Title	Previous Year Actual	Actual	Performance Indicator Trend	Target	Performance RAG
IP7.1.1M02 (THS/012) - The percentage of principal (A) roads, non-principal (B) roads and non-principal (C) roads that are in overall poor condition	4.48	4.02	↑	7	 GREEN
<p>Lead Officer: Barry Wilkinson - Highways Networks Manager Reporting Officer: Ian Bushell - Technical and Performance Manager Aspirational Target: 8.00 Progress Comment: Scanner Surveys of the Road Condition took place between Oct 2015 and Feb 2016 and the data was made available to the Authority in April 2016. These results show a slight improvement overall on the previous years figures.</p> <p>Last Updated: 09-Jun-2016</p>					


KPI Title	Previous Year Actual	Actual	Performance Indicator Trend	Target	Performance RAG
IP7.1.1M03 The percentage of notices issued for all roadworks for the purposes of coordinating and minimising disruption to Flintshire's highway network	0	82.56	↑	0	 GREEN
<p>Lead Officer: Barry Wilkinson - Highways Networks Manager Reporting Officer: Sam Tulley - Road Space Manager Aspirational Target: Progress Comment: Number of works taking place in the carriageway, which require a notification for the purposes of coordination = 86 Number of notices issued during this period =71</p> <p>Last Updated: 09-Jun-2016</p>					


KPI Title	Previous Year Actual	Actual	Performance Indicator Trend	Target	Performance RAG
IP7.1.1M04 Road safety initiatives to reduce the risk of collisions of high risk groups: Older drivers	35	24	↓	80	 RED
<p>Lead Officer: Anthony Stanford - Highways Strategy Manager Reporting Officer: Lee Shone - Road Safety Officer Aspirational Target: Progress Comment: Woman's institute, cancelled promotional evening, leaving little time to promote additional avenues.</p> <p>Last Updated:</p>					

KPI Title	Previous Year Actual	Actual	Performance Indicator Trend	Target	Performance RAG
IP7.1.1M05 Road safety initiatives to reduce the risk of collisions of high risk groups: Newly qualified young drivers	75	43	↓	108	 RED
<p>Lead Officer: Anthony Stanford - Highways Strategy Manager Reporting Officer: Lee Shone - Road Safety Officer Aspirational Target: Progress Comment: Target represented a maximum number in relation to the funding allocated, rather than an achievable target.</p> <p>Last Updated:</p>					

KPI Title	Previous Year Actual	Actual	Performance Indicator Trend	Target	Performance RAG
IP7.1.1M06 Road safety initiatives to reduce the risk of collisions of high risk groups: Motorcyclists	51	63	↑	108	 RED
<p>Lead Officer: Anthony Stanford - Highways Strategy Manager Reporting Officer: Lee Shone - Road Safety Officer Aspirational Target: Progress Comment: Target stipulated represents maximum funding available. Price per head allocation will enable a maximum of 108 persons trained.</p> <p>Actual number of persons trained will be dependant on BikeSafe Trainer's time allocation for Training within Flintshire. Nominated North Wales Police BikeSafe Trainer conducts initiative throughout all North Wales Authorities. Difficult to achieve a significant number during the winter months</p> <p>Last Updated:</p>					




KPI Title	Previous Year Actual	Actual	Performance Indicator Trend	Target	Performance RAG
IP7.2.1M07 (EEF/LM1) Carbon reduction Commitment - Reduce our carbon footprint through delivery of our Carbon Reduction Strategy (non-domestic portfolio)	0.43	1.14	↑	5	 AMBER
<p>Lead Officer: Will Pierce - Energy Manager Reporting Officer: - Aspirational Target: Progress Comment: Staff shortages at the start of the year meant the Energy Unit was not able to monitor energy use effectively resulting in an initial increase. However once the posts were filled this trend was reversed, with final year end Carbon figures showing a 1.14% improvement on 2014/15 figures. Electricity and gas usage were both down by approx. 4% though LPG and Oil usage increased. This is not considered to be related to additional energy use, but more accurate measurement of the fuels used, following the installation of Oil and LPG meters. Whilst this is well short of the 5% target, the anticipated reductions relating to Asset rationalisation and large scale Renewable Energy systems are the primary reasons for not achieving the 5% target. With two medium sized solar farms about to commence and the CAT programme gathering pace it is anticipated the shortfall will diminish over the coming year. In Absolute terms the County's Carbon emissions reduced by 3.46% helped by a mild winter.</p> <p>Last Updated:</p>					




KPI Title	Previous Year Actual	Actual	Performance Indicator Trend	Target	Performance RAG
IP7.2.1M08 (WMT/009(b)) The percentage of municipal waste collected by local authorities and prepared for reuse and/or recycled, including source segregated bio wastes that are composted or treated biologically in another way	55	58.49	↑	59	 AMBER
<p>Lead Officer: Harvey Mitchell - Waste and Ancillary Services Manager Reporting Officer: Danielle Richards - Area Recycling Officer Aspirational Target: 60.00 Progress Comment: In Q4, we have seen an increase in the overall tonnage of waste being sent for recycling/reuse. However, the tonnage is lower than previously predicted.</p> <p>This is due to the Incinerator Bottom Ash (IBA) recovered from the residual treatment process not being recycled as anticipated. The performance for the year has improved from last year thus a reduction to landfill is achieved.</p> <p>Last Updated: 15-Jun-2016</p>					




KPI Title	Previous Year Actual	Actual	Performance Indicator Trend	Target	Performance RAG
IP7.2.1M09 (WMT/011) The percentage of local authority municipal waste received at all local authority household waste amenity sites that is prepared for reuse, recycled or of source segregated bio waste that is composted or treated biologically in another way	No Data	69.34	N/A	63	 GREEN
<p>Lead Officer: Harvey Mitchell - Waste and Ancillary Services Manager Reporting Officer: Danielle Richards - Area Recycling Officer Aspirational Target: Progress Comment: The overall performance of HWRC sites continues to increase reflecting the improvements made across sites.</p> <p>Last Updated:</p>					

RISKS

Strategic Risk

RISK TITLE	LEAD OFFICER	SUPPORTING OFFICERS	INITIAL RISK RATING	CURRENT RISK RATING	TREND ARROW	RISK STATUS
Sufficient funding is not found to ensure our highways infrastructure remains safe and capable of supporting economic growth.	Stephen Jones - Chief Officer - Streetscene and Transportation	Barry Wilkinson - Highways Networks Manager				Open
<p>Potential Effect: Deterioration of the condition of highways in Flintshire.</p> <p>Management Controls:</p> <p>Progress Comment: The network has been inspected by Technical Officers within the service and the required repairs have been prioritised and programmes developed to meet the available funding. All of the works will be completed in the 2015/16 financial year.</p> <p>Last Updated: 01-Jun-2016</p>						

RISK TITLE	LEAD OFFICER	SUPPORTING OFFICERS	INITIAL RISK RATING	CURRENT RISK RATING	TREND ARROW	RISK STATUS
Sustainable transport options do not remain attractive to users.	Stephen Jones - Chief Officer - Streetscene and Transportation	Katie Wilby - Transportation and Logistics Manager				Open
<p>Potential Effect: Increase in individual car usage. Increase in deterioration of the highway. Not meet the requirements of the Active Travel Wales bill.</p> <p>Management Controls: Develop initiatives around fares, ticketing interoperability, transport integration, vehicle standards, accessibility (low floor vehicles), safety and security measures (e.g. CCTV mandatory), driver training, quality of passenger transport information, marketing and promotion of services</p> <p>Progress Comment:</p>						

RISK TITLE	LEAD OFFICER	SUPPORTING OFFICERS	INITIAL RISK RATING	CURRENT RISK RATING	TREND ARROW	RISK STATUS
Sufficient funding will not be found to continue to provide subsidised bus services.	Stephen Jones - Chief Officer - Streetscene and Transportation	Katie Wilby - Transportation and Logistics Manager				Open
<p>Potential Effect: Decrease in bus services to residents, particularly in rural areas.</p> <p>Management Controls: Develop services so that they become more commercially viable</p> <p>Progress Comment: Business Planning within the service has identified a gradual reduction in grant funding for the existing subsidised service. Community Transport arrangements are being developed and supported within the local Community to replace the services once they are received.</p>						

Last Updated: 01-Jun-2016

RISK TITLE	LEAD OFFICER	SUPPORTING OFFICERS	INITIAL RISK RATING	CURRENT RISK RATING	TREND ARROW	RISK STATUS
Agreement and funding for the renewable energy schemes is not secured.	Andrew Farrow - Chief Officer - Planning and Environment	Will Pierce - Energy Manager	Amber	Amber	↔	Open

Potential Effect: Schemes cannot move forward and carbon reduction targets can not be met.

Management Controls:

Progress Comment: A number of potentially suitable sites for large scale renewable energy schemes have been identified, of which two, following a cabinet report were given approval to proceed to full planning applications. However, the U.K. Government have recently announced a consultation on the level of future subsidies for Solar and Wind projects, which has brought uncertainty to the likely financial returns. Consequently the business cases cannot be concluded until the outcome of the consultation is known, in a couple of months' time. All projects are therefore on hold and the risk level remains unchanged.

Whilst the projects themselves are on hold, due to the very tight timeframes involved (if we wait for the Governments consultation response there will be insufficient time to obtain planning and tender the works), planning applications have been developed and will be submitted. Mini tender documents have been developed with an intention to go out to tender as soon as the APSE framework contract is available. Once the projects have been tendered we will have the information to determine the business case for them and then obtain both final approval from Cabinet and funding probably through prudential borrowing. All actions are however subject to any Government announcements that might derail the financial case.

Last Updated: 01-Jun-2016




RISK TITLE	LEAD OFFICER	SUPPORTING OFFICERS	INITIAL RISK RATING	CURRENT RISK RATING	TREND ARROW	RISK STATUS
Funding for the waste transfer station is not secured.	Stephen Jones - Chief Officer - Streetscene and Transportation	Harvey Mitchell - Waste and Ancillary Services Manager	Amber	Green	↓	Closed




Potential Effect: Delay in implementation of project, funding would need to be sought from elsewhere.

Management Controls: Planning submitted, meeting with WG planned for August, meeting with NRW who have agreed in principle to the proposal

Progress Comment: Funding has now been secured from the WG CCP programme. This risk is now closed.

Last Updated: 01-Jun-2016

RISK TITLE	LEAD OFFICER	SUPPORTING OFFICERS	INITIAL RISK RATING	CURRENT RISK RATING	TREND ARROW	RISK STATUS
Planning approval for the waste transfer station is not secured.	Stephen Jones - Chief Officer - Streetscene and Transportation	Harvey Mitchell - Waste and Ancillary Services Manager				Closed
<p>Potential Effect: Invest to save project efficiencies are not realised. A temporary permit for tipping from NRW would be required if the project does not go ahead.</p> <p>Management Controls:</p> <p>Progress Comment: Funding for the scheme has been received from Welsh Government.</p> <p>Last Updated: 01-Jun-2016</p>						

RISK TITLE	LEAD OFFICER	SUPPORTING OFFICERS	INITIAL RISK RATING	CURRENT RISK RATING	TREND ARROW	RISK STATUS
Recycling programmes are not supported by the public and employees.	Stephen Jones - Chief Officer - Streetscene and Transportation	Harvey Mitchell - Waste and Ancillary Services Manager				Open
<p>Potential Effect: Decreasing income from resale of recyclates. Increased infraction charges. Carbon reduction targets not met.</p> <p>Management Controls:</p> <p>Progress Comment: Residents continue to recycle and the authority is on track to meet the statutory in year target.</p> <p>Last Updated: 26-Nov-2015</p>						

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ENVIRONMENT OVERVIEW & SCRUTINY COMMITTEE

Date of Meeting	Tuesday 19 th July, 2016
Report Subject	Forward Work Programme
Cabinet Member	N / A
Report Author	Environment Overview & Scrutiny Facilitator
Type of Report	Operational

EXECUTIVE SUMMARY

Overview & Scrutiny presents a unique opportunity for Members to determine the Forward Work programme of the Committee of which they are Members. By reviewing and prioritising the Forward Work Programme Members are able to ensure it is Member-led and includes the right issues. A copy of the Forward Work Programme is attached at Appendix 1 for Members' consideration which has been updated following the last meeting.

The Committee is asked to consider, and amend where necessary, the Forward Work Programme for the Environment Overview & Scrutiny Committee.

RECOMMENDATION

1	That the Committee considers the draft Forward Work Programme and approve/amend as necessary.
2	That the Facilitator, in consultation with the Chair of the Committee be authorised to vary the Forward Work Programme between meetings, as the need arises.

REPORT DETAILS

1.00	EXPLAINING THE FORWARD WORK PROGRAMME
1.01	Items feed into a Committee's Forward Work Programme from a number of sources. Members can suggest topics for review by Overview & Scrutiny Committees, members of the public can suggest topics, items can be referred by the Cabinet for consultation purposes, or by County Council or Chief Officers. Other possible items are identified from the Cabinet Work Programme and the Improvement Plan.
1.02	<p>In identifying topics for future consideration, it is useful for a 'test of significance' to be applied. This can be achieved by asking a range of questions as follows:</p> <ol style="list-style-type: none">1. Will the review contribute to the Council's priorities and/or objectives?2. Is it an area of major change or risk?3. Are there issues of concern in performance?4. Is there new Government guidance of legislation?5. Is it prompted by the work carried out by Regulators/Internal Audit?
2.00	RESOURCE IMPLICATIONS
2.01	None as a result of this report.
3.00	CONSULTATIONS REQUIRED / CARRIED OUT
3.01	Publication of this report constitutes consultation.
4.00	RISK MANAGEMENT
4.01	None as a result of this report.
5.00	APPENDICES
5.01	Appendix 1 – Draft Forward Work Programme
6.00	LIST OF ACCESSIBLE BACKGROUND DOCUMENTS
6.01	<p>None.</p> <p>Contact Officer: Margaret Parry-Jones Overview & Scrutiny Facilitator</p> <p>Telephone: 01352 702427</p> <p>E-mail: margaret.parry-jones@flintshire.gov.uk</p>

7.00	GLOSSARY OF TERMS
7.01	Improvement Plan: the document which sets out the annual priorities of the Council. It is a requirement of the Local Government (Wales) Measure 2009 to set Improvement Objectives and publish an Improvement Plan.

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ENVIRONMENT OVERVIEW & SCRUTINY FORWARD WORK PROGRAMME

Draft Forward Work Programme

Date of Meeting	Subject	Purpose of Report/Presentation	Scrutiny Focus	Responsible/Contact Officer	Submission Deadline
14 Sept 2016 2pm	Rights of Way Service Review (Part 2)	To consider the review	Consultation	Chief Officer Planning & Environment	
	DOG DNA Task and Finish Group feedback	To receive an update report from the Task & Finish group	Options Consultation	Facilitator	
	Review of Highway Inspection Policy and Highway Structures Inspection Policy	To review the Council's policy on highway safety inspections, intervention criteria and response times.	Assurance	Chief Officer Streetscene and Transportation	
	Q1 Improvement Plan Monitoring	To enable Members to fulfil their scrutiny role in relation to performance monitoring.	Assurance	Facilitator	
	Civil Parking Enforcement	To receive a report on Civil Parking Enforcement including information on the rules, location hotspots and fines issued.	Assurance	Chief Officer Streetscene and Transportation	
2 November 2016 10.00 am	Renewable energy	To receive an update report on progress to date.		Energy Manager	
	Proposed changes to Waste Vehicles and recycling opportunities	To consider the proposed changes.		Chief Officer Streetscene & Transportation	

ENVIRONMENT OVERVIEW & SCRUTINY FORWARD WORK PROGRAMME

Date of Meeting	Subject	Purpose of Report/Presentation	Scrutiny Focus	Responsible/Contact Officer	Submission Deadline
7 December 2016 10.00 am	North Wales Residual Waste Project update	To receive and consider further details on the progress of the project.	Assurance	Chief Executive	
	Q2 Improvement Plan Monitoring report	To enable Members to fulfil their scrutiny role in relation to performance monitoring	Assurance	Facilitator	
9 December 2016 10.00 am (Budget meeting)					
11 January 2017 10.00 am	Planning Enforcement Policy	To consider the proposed changes.	Options consultation		
13 January 2017 10.00 am (Budget meeting)					
8 February 2017 10.00 am	Trading Standards Collaborative Projects	To receive an update on the collaborative projects			
8 March 2017 2pm	Q3 Improvement Plan Monitoring report	To enable Members to fulfil their scrutiny role in relation to performance monitoring	Assurance		
13 June 2017 10.00 am	Q4 and Year End Improvement Plan monitoring	To enable Members to fulfil their scrutiny role in relation to performance monitoring	Assurance		

100004

ENVIRONMENT OVERVIEW & SCRUTINY FORWARD WORK PROGRAMME

Date of Meeting	Subject	Purpose of Report/Presentation	Scrutiny Focus	Responsible/Contact Officer	Submission Deadline
11 July 2017 10.00 am					

ITEMS TO BE SCHEDULED as agreed by Committee

Item	Purpose of Report/Session	Responsible / Contact Officer

REGULAR ITEMS

Month	Item	Purpose of Report	Responsible / Contact Officer
Quarterly/ Half-Yearly	Improvement Plan Monitoring and Performance Reports	To enable Members to fulfil their scrutiny role in relation to performance monitoring.	Chief Officers
Half-Yearly	North Wales Residual Waste Treatment Project		To be confirmed

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